

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, JULY 8, 2014
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, June 10, 2014.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, June 10, 2014 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Police Sergeant – (Recruitment due to employee promotion) - We received 60 applications and all were approved. The written exam was held on May 20, 2014. Fifty-five candidates appeared to take the exam. There were 13 passing scores. The eligible list for this position will be signed at this meeting.
 - b. GIS Specialist I – (Recruitment due to new position authorized by City Council) - The external recruitment began on June 1, 2014 and ended on June 22, 2014. We received 23 applications and six of those were qualified. The written exam is scheduled for July 30, 2014.
 - c. Recreation Supervisor – (Recruitment due to employee resignation) - The external recruitment began on June 1, 2014 and ended on June 22, 2014. We received 104 applications and 35 of those were qualified. The written exam is scheduled for July 25, 2014.
 - d. Stormwater Coordinator – (Recruitment due to employee retirement) - The external recruitment began on June 8, 2014 and ended on June 29, 2014. We received four applications and three of those were qualified. We are currently in the appeal period for rejections.

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CONSENT AGENDA

- e. Clerk Typist – (Recruitment due to several vacancies) - The external recruitment begins on July 6, 2014 and ends on July 27, 2014. The written exam will be held on August 13, 2014.
2. Ratify the Commission's letter to Kenneth Jesik regarding the removal of his name from the Utility Worker eligibility list.
3. Ratify the Commission's letter to Cody Mittino regarding the removal of his name from the Utility Worker eligibility list.
4. Ratify the Commission's letter to David Montano regarding the removal of his name from the Utility Worker eligibility list.
5. Ratify the Commission's letter to George Trujillo regarding the removal of his name from the Wastewater Utility Worker eligibility list.
6. Ratify the Commission's letter to Teri Baros regarding the rejection of her objection of the removal of her name from the Emergency Services Dispatcher eligibility list.
7. Ratify the Commission's letter to Greg Horstman regarding the removal of his name from the Utility Worker eligibility list.
8. Ratify the Commission's letter to Christina Boeck regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
9. Ratify the Commission's letter to Kevin Stein regarding the removal of his name from the Utility Worker eligibility list.
10. Ratify the Commission's letter to Dennis Trujillo regarding the removal of his name from the Utility Worker eligibility list.
11. Ratify the Commission's letter to John Trujillo regarding the removal of his name from the Utility Worker eligibility list.
12. Ratify the Commission's letter to Brett Waller regarding the removal of his name from the Utility Worker eligibility list.
13. Ratify the Commission's letter to Jason Lundahl regarding the removal of his name from the Utility Worker eligibility list.
14. Ratify the Commission's letter to Ralph Ogburn regarding the removal of his name from the Utility Worker eligibility list.
15. Ratify the Commission's letter to Jennifer McConnell regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
16. Ratify the Commission's letter to Alyssa Uhernikl regarding the removal of her name from the Emergency Services Dispatcher eligibility list.

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CONSENT AGENDA

17. Ratify the Commission's letter to Fidel Garcia regarding the removal of his name from the Utility Worker eligibility list.
18. Ratify the Commission's letter to Anthony Siebert regarding the removal of his name from the Utility Worker eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

1. Submission of the eligible list for Police Sergeant.

Commission Action: Approve and certify the eligible list for the class title of Police Sergeant.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the August, 2014 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Handouts.

ADJOURN