

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, MAY 13, 2014
5:00 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, April 8, 2014.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, April 8, 2014 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Fire Engineer - (Recruitment required every year per Civil Service Rule 29) –The written exam was held on February 27, 2014. Three candidates passed the exam and 13 failed. The eligible list for this position will be signed at this meeting.
 - b. Emergency Services Dispatcher - (Recruitment due to several vacancies) - We received 178 applications, and 84 were approved. The written exam was held on April 3, 2014. Fifty two candidates appeared to take the exam. The testing company is currently scoring the exams.
 - c. Police Sergeant – (Recruitment due to employee promotion) - The internal recruitment began on March 16, 2014 and ended on April 20, 2014. We received 49 applications and all were approved. The written exam is scheduled for May 20, 2014.
 - d. Police Support Technician I - (Recruitment due to vacancies) - We received seven applications and all were approved. The written exam was held on April 29, 2014. candidates passed the exam and failed. The eligible list for this position will be signed at this meeting.

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- e. Traffic Control Utility Worker II - (Recruitment due to vacancy) - We received four applications and all were approved. The written exam was held on April 28, 2014. candidates passed the exam and failed. The eligible list for this position will be signed at this meeting.
2. Ratify the Commission's letter to Kayleigh Giadone regarding the removal of her name from the Clerk Typist eligibility list.
3. Ratify the Commission's letter to Margaret Gribble regarding the removal of her name from the Clerk Typist eligibility list.
4. Ratify the Commission's letter to Courtney Russell regarding the removal of her name from the Clerk Typist eligibility list.
5. Ratify the Commission's letter to Cecelia Kilts regarding the removal of her name from the Clerk Typist eligibility list.
6. Ratify the Commission's letter to Sharon Marceric regarding the removal of her name from the Clerk Typist eligibility list.
7. Ratify the Commission's letter to Jessica Martinez regarding the removal of her name from the Clerk Typist eligibility list.
8. Ratify the Commission's letter to Vicky Millard regarding the removal of her name from the Clerk Typist eligibility list.
9. Ratify the Commission's letter to Robin Poirier regarding the removal of her name from the Clerk Typist eligibility list.
10. Ratify the Commission's letter to Charla Simonson regarding the removal of her name from the Clerk Typist eligibility list.
11. Ratify the Commission's letter to Donna Stone regarding the removal of her name from the Clerk Typist eligibility list.
12. Ratify the Commission's letter to Francesca Stuart regarding the removal of her name from the Clerk Typist eligibility list.
13. Ratify the Commission's letter to Stefanie Pineda regarding the removal of her name from the Clerk Typist eligibility list.
14. Ratify the Commission's letter to Nicholas Grado regarding the acceptance of his objection of the removal of his name from the Firefighter eligibility list.
15. Ratify the Commission's letter to Selena Ruiz regarding the removal of her name from the Clerk Typist eligibility list.

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16. Ratify the Commission's letter to Vickie Vialpando regarding the removal of her name from the Clerk Typist eligibility list.
17. Ratify the Commission's letter to Kathleen Woolley regarding the removal of her name from the Clerk Typist eligibility list.
18. Ratify the Commission's letter to Annette Stone regarding the removal of her name from the Clerk Typist eligibility list.
19. Ratify the Commission's letter to Shannon DeFrece regarding the removal of his name from the Wastewater Utility Worker eligibility list.
20. Ratify the Commission's letter to Reyna Ehrman regarding the removal of her name from the Wastewater Utility Worker eligibility list.
21. Ratify the Commission's letter to Tory Kagey regarding the removal of his name from the Utility Worker eligibility list.
22. Ratify the Commission's letter to Andrew Kremer regarding the removal of his name from the Utility Worker eligibility list.
23. Ratify the Commission's letter to Carlos Loudy regarding the removal of his name from the Utility Worker eligibility list.
24. Ratify the Commission's letter to Brett Sabott regarding the removal of his name from the Wastewater Utility Worker eligibility list.
25. Ratify the Commission's letter to Jerry Estep regarding the removal of his name from the Equipment Operator II eligibility list.
26. Ratify the Commission's letter to Mark Patterson regarding the removal of his name from the Wastewater Utility Worker eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

DECISION HEARING

1. Decision hearing on the appeal of Ambrose Solis, Jr. regarding his disciplinary action.

Commission Action: Sustain or reject the appeal of the disciplinary action.

REGULAR AGENDA

1. Setting of the Hearing on the appeal of Crystal LaDuke regarding her termination.

Commission Action: Set the hearing date.

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REGULAR AGENDA

2. Setting of the Hearing on the appeal of Isabel Aragon regarding her termination.

Commission Action: Set the hearing date.

3. Submission of the eligible list for Fire Engineer.

Commission Action: Approve and certify the eligible list for the class title of Fire Engineer.

4. Submission of the eligible list for Emergency Services Dispatcher.

Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.

5. Submission of the eligible list for Police Support Technician I.

Commission Action: Approve and certify the eligible list for the class title of Police Support Technician I.

6. Submission of the eligible list for Traffic Control Utility Worker II.

Commission Action: Approve and certify the eligible list for the class title of Traffic Control Utility Worker II.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the June, 2014 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Employee Status Reports for February and March 2014.
2. Handouts.

ADJOURN