



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, APRIL 8, 2014
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Tuesday, March 11, 2014.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Tuesday, March 11, 2014 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Fire Engineer - (Recruitment required every year per Civil Service Rule 29) –The written exam was held on February 27, 2014. Sixteen applicants were scheduled to take the exam and all appeared. Three candidates passed the exam and 13 failed. We received four appeals on three questions. We are currently in the review period for these appeals.
 - b. Airport Operations/Maintenance Worker - (Recruitment due to new position authorized by City Council) – The written exam was held on March 20, 2014. There were 42 candidates scheduled and 29 appeared to take the exam. One candidate failed and 28 passed. The eligible list for this position will be signed at this meeting.
 - c. Associate Engineer II - Wastewater - (Recruitment due to employee resignation) –We received three applications, and one was approved. The Commission gave permission, and a T&E exam was conducted. The eligible list for this position will be signed at this meeting.
 - d. Equipment Operator II - (Recruitment due to one employee retirement and one employee transfer) – The written exam was held on March 6, 2014. Seven applicants were scheduled to take the exam and all appeared. All of the candidates passed the exam. The eligible list for this position will be signed at this meeting.

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- e. Wastewater Operator A - (Recruitment due to employee retirements) – We received nine applications and two were approved. The Commission gave permission, and a T&E exam was conducted. The eligible list for this position will be signed at this meeting.
 - f. Emergency Services Dispatcher - (Recruitment due to several vacancies) - We received 178 applications, and 84 were approved. The written exam was held on April 3, 2014. Fifty two candidates appeared to take the exam. The testing company is currently scoring the exams.
 - g. Police Sergeant – (Recruitment due to employee promotion) - The internal recruitment began on March 16, 2014 and ends on April 20, 2014. At the time of this agenda, we had received 42 applications. The written exam is scheduled for May 20, 2014.
 - h. Police Support Technician I - (Recruitment due to vacancies) - The internal recruitment began on March 23, 2014 and ends on April 13, 2014. At the time of this agenda, we had received three applications.
 - i. Traffic Control Utility Worker II - (Recruitment due to vacancy) - The internal recruitment began on March 23, 2014 and ends on April 13, 2014. At the time of this agenda, we had received four applications.
2. Ratify the Commission's letter to Brian Helton regarding the rejection of his objection of the removal of his name from the Traffic Control Utility Worker II eligibility list.
 3. Ratify the Commission's letter to Padraic Atkinson regarding the removal of his name from the Firefighter eligibility list.
 4. Ratify the Commission's letter to Scott Carscadden regarding the removal of his name from the Firefighter eligibility list.
 5. Ratify the Commission's letter to Daniel Cochran regarding the removal of his name from the Firefighter eligibility list.
 6. Ratify the Commission's letter to Anthony Dalo regarding the removal of his name from the Firefighter eligibility list.
 7. Ratify the Commission's letter to Trent Deppermann regarding the removal of his name from the Firefighter eligibility list.
 8. Ratify the Commission's letter to Nicholas Grado regarding the removal of his name from the Firefighter eligibility list.
 9. Ratify the Commission's letter to Hayley Liddle regarding the removal of her name from the Firefighter eligibility list.

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CONSENT AGENDA

10. Ratify the Commission's letter to Ronald Powell regarding the removal of his name from the Firefighter eligibility list.
11. Ratify the Commission's letter to Terence Rafferty regarding the removal of his name from the Firefighter eligibility list.
12. Ratify the Commission's letter to Brian Stimits regarding the removal of his name from the Firefighter eligibility list.
13. Ratify the Commission's letter to Blake Weishel regarding the removal of his name from the Firefighter eligibility list.
14. Ratify the Commission's letter to Kyle Trask regarding the removal of his name from the Water Reclamation Worker eligibility list.
15. Ratify the Commission's letter to Carol DeLeon regarding the removal of her name from the Clerk Typist eligibility list.
16. Ratify the Commission's letter to Heather Roybal regarding the removal of her name from the Clerk Typist eligibility list.
17. Ratify the Commission's letter to Daniel Cochran regarding the acceptance of his objection of the removal of his name from the Firefighter eligibility list.
18. Ratify the Commission's letter to Jason Burger regarding the rejection of his appeal of question #36 on the Fire Engineer written exam.
19. Ratify the Commission's letter to Justin Haberman regarding the rejection of his appeal of question #70 and the acceptance of his appeal of question #85 on the Fire Engineer written exam.
20. Ratify the Commission's letter to Dustin Hanson regarding the acceptance of his appeal of question #85 on the Fire Engineer written exam.
21. Ratify the Commission's letter to Nathan Pruce regarding the rejection of his request for an alternate test location for the Police Sergeant examination.
22. Ratify the Commission's letter to Anthony Dalo regarding the rejection of his objection of the removal of his name from the Firefighter eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

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REGULAR AGENDA

1. Review of Nicholas Grado's appeal of his removal from the eligibility list for Firefighter.

Commission Action: Approve/disapprove or set the matter for formal hearing.

2. Submission of the eligible list for Airport Operations/Maintenance Worker.

Commission Action: Approve and certify the eligible list for the class title of Airport Operations/Maintenance Worker.

3. Submission of the eligible list for Associate Engineer II - Wastewater.

Commission Action: Approve and certify the eligible list for the class title of Associate Engineer II - Wastewater.

4. Submission of the eligible list for Equipment Operator II.

Commission Action: Approve and certify the eligible list for the class title of Equipment Operator II.

5. Submission of the eligible list for Wastewater Operator A.

Commission Action: Approve and certify the eligible list for the class title of Wastewater Operator A.

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the May, 2014 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Employee Status Report for January 2014.
2. Handouts.

ADJOURN