

PUEBLO

CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
TUESDAY, JANUARY 14, 2014
5:30 PM

Individuals Requiring Special Accommodations Should Notify the Civil Service Commission Office (719) 553-2635 by Noon on the Monday Preceding the Meeting.

CALL TO ORDER

ROLL CALL

PRESENTATION OF CERTIFICATE OF ELECTION AND REAFFIRMATION OF OATH OF OFFICE TO GUY KENNEDY BY CITY CLERK GINA DUTCHER.

ELECTION OF OFFICERS

- Election of Chair.

Commission Action: Motion to elect Chair.

- Election of Vice Chair.

Commission Action: Motion to elect Vice Chair.

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

- Regular meeting of Thursday, December 19, 2013.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Thursday, December 19, 2013 as distributed.

CONSENT AGENDA

The following items are considered to be routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

1. Receive and file the following status reports on current recruitments:
 - a. Emergency Medical Officer - (Recruitment required every year per Civil Service Rule 29) – The internal recruitment began on December 8, 2013 and ended on December 29, 2013. We received nine applications for this position and all were qualified. The written exam is scheduled for January 16, 2014.

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- b. Firefighter - (Recruitment due to several departmental vacancies) - The external recruitment began on December 15 2013 and ends on January 12, 2014. At the time of this agenda, we had received 248 applications for this position. The written exam is scheduled for February 4, 2014.
 - c. Water Reclamation Worker - (Recruitment due to new position authorized by City Council) – The external recruitment began on December 15, 2013 and ended on January 5, 2014. We received 41 applications for this position and 14 of those were qualified. The written exam is scheduled for January 28, 2014.
 - d. Police Captain - (Recruitment due to employee retirement) – The internal recruitment began on December 16, 2013 and ended on January 6, 2014. We received six applications for this position and all were qualified. The written exam is scheduled for February 6, 2014.
2. Ratify the Commission's letter to Angelo Aires regarding the removal of his name from the Police Patrol Officer eligibility list.
 3. Ratify the Commission's letter to Jolene Allen regarding the removal of her name from the Police Patrol Officer eligibility list.
 4. Ratify the Commission's letter to Alyssa Arsenault regarding the removal of her name from the Police Patrol Officer eligibility list.
 5. Ratify the Commission's letter to James Ashby regarding the removal of his name from the Police Patrol Officer eligibility list.
 6. Ratify the Commission's letter to David Garcia regarding the removal of his name from the Police Patrol Officer eligibility list.
 7. Ratify the Commission's letter to Mark Roush regarding the removal of his name from the Police Patrol Officer eligibility list.
 8. Ratify the Commission's letter to Garrett Gray regarding the removal of his name from the Police Patrol Officer eligibility list.
 9. Ratify the Commission's letter to Raymond Gutierrez regarding the removal of his name from the Police Patrol Officer eligibility list.
 10. Ratify the Commission's letter to Travis Mark regarding the removal of his name from the Police Patrol Officer eligibility list.
 11. Ratify the Commission's letter to Steve McMahon regarding the removal of his name from the Police Patrol Officer eligibility list.

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CONSENT AGENDA

12. Ratify the Commission's letter to Jackie Robinson regarding the removal of his name from the Police Patrol Officer eligibility list.
13. Ratify the Commission's letter to Jason Sharp regarding the removal of his name from the Police Patrol Officer eligibility list.
14. Ratify the Commission's letter to Nancy Taylor regarding the removal of her name from the Police Patrol Officer eligibility list.
15. Ratify the Commission's letter to Matthew Vigil regarding the removal of his name from the Police Patrol Officer eligibility list.
16. Ratify the Commission's letter to James Vincent regarding the removal of his name from the Police Patrol Officer eligibility list.
17. Ratify the Commission's letter to Anita Lucero regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
18. Ratify the Commission's letter to Myra Robb regarding the removal of her name from the Emergency Services Dispatcher eligibility list.
19. Ratify the Commission's letter to Chris Duston regarding the removal of his name from the Police Patrol Officer eligibility list.
20. Ratify the Commission's letter to Denise Urbina regarding the removal of her name from the Police Patrol Officer eligibility list.

Commission Action: Approve/disapprove all items on the Consent Agenda.

REGULAR AGENDA

No Regular Agenda Items

ADMINISTRATIVE ITEMS

A. Administrative Items.

1. Set the date for the February, 2014 Civil Service Commission Meeting.

INFORMATIONAL ITEMS

B. Informational Items.

1. Employee Status Reports for November and December 2013.
2. Handouts.

HEARING

1. Hearing on the appeal of Tracy Erickson regarding her termination.

Commission Action: Sustain or reject the appeal of the termination.

ADJOURN