



**Background Paper for Proposed Ordinance**

**COUNCIL MEETING DATE:** July 25, 2022

**TO:** President Heather Graham and Members of City Council  
**CC:** Mayor Nicholas A. Gradisar  
**VIA:** Marisa Stoller, City Clerk  
**FROM:** Greg Pedroza, Director of Aviation  
**SUBJECT:** AN ORDINANCE APPROVING AND ACCEPTING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT NO. 3-08-0046-046-2022 FROM THE UNITED STATES OF AMERICA ACTING THROUGH THE FEDERAL AVIATION ADMINISTRATION FOR FUNDS IN THE AMOUNT OF \$336,672 FOR COSTS RELATED TO SNOW REMOVAL EQUIPMENT ACQUISITION FOR THE PUEBLO MEMORIAL AIRPORT, AUTHORIZING THE MAYOR TO EXECUTE SAME, BUDGETING AND APPROPRIATING \$345,533 TO PROJECT NO. AP2201, AWARDED THE EQUIPMENT PURCHASE TO WAUSAU EQUIPMENT COMPANY, AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

**SUMMARY:**

This Ordinance will approve and accept an Airport Improvement Program (AIP) grant agreement from the United States of America acting through the Federal Aviation Administration (FAA) to provide funding for costs related to snow removal equipment acquisition for the Pueblo Memorial Airport. It also awards the equipment purchase to Wausau Equipment Company.

**PREVIOUS COUNCIL ACTION:**

Ordinance No. 10108 approved by City Council on February 14, 2022, established Project No. AP2201 and awarded a contract to Dibble and Associates Consulting Engineers, Inc., to conduct the acquisition per FAA requirements.

**BACKGROUND:**

Through processes outlined by the FAA and in accordance with the Capital Improvement Project (CIP) schedule, the Pueblo Memorial Airport is in need of a new piece of Snow Removal Equipment (SRE) to continue to provide safe and efficient airport operations for all users. The FAA has designated Entitlement Funds from passenger enplanements for this purchase.

Dibble and Associates Consulting Engineers, Inc., on the behalf of the City, designed parameters per FAA requirements for snow removal equipment and received bids from potential vendors in accordance with the City's procurement policies and procedures. Of the bids received for Project 22-034 – High-Speed Multi-Tasking Equipment (MTE) Carrier Vehicle with

Snowplow, the proposal from Wausau Equipment for \$331,037.00 was the lowest of those bids determined to be responsive.

**FINANCIAL IMPLICATIONS:**

The total project cost, including consulting services, is \$354,392.00. The FAA AIP Grant is for \$336,672.00 (95%). The Colorado Department of Transportation (CDOT) approved grant amount is \$8,859.00 (2.5%), which will be accepted, budgeted, and appropriated in a later ordinance. The City's match is \$8,861.00 (2.5%). Matching funds will be transferred from the Airport's Passenger Facility Charges Account.

The City appropriated \$21,355.00 to fund the engineering consulting under Ordinance No. 10108. Ninety-five percent of these funds will be reimbursed by the grant.

**BOARD/COMMISSION RECOMMENDATION:**

Not applicable to this Ordinance.

**STAKEHOLDER PROCESS:**

Not applicable to this Ordinance.

**ALTERNATIVES:**

If this Ordinance is not approved, the grant will not be accepted from the federal government and project will not occur.

**RECOMMENDATION:**

Approve the Ordinance.

**Attachments:**

Ordinance  
AIP Grant Agreement  
Grant Certification Memo  
Bid Summary  
FAA Concurrence in Award Letter

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE APPROVING AND ACCEPTING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT NO. 3-08-0046-046-2022 FROM THE UNITED STATES OF AMERICA ACTING THROUGH THE FEDERAL AVIATION ADMINISTRATION FOR FUNDS IN THE AMOUNT OF \$336,672 FOR COSTS RELATED TO SNOW REMOVAL EQUIPMENT ACQUISITION FOR THE PUEBLO MEMORIAL AIRPORT, AUTHORIZING THE MAYOR TO EXECUTE SAME, BUDGETING AND APPROPRIATING \$345,533 TO PROJECT NO. AP2201, AWARDED THE EQUIPMENT PURCHASE TO WAUSAU EQUIPMENT COMPANY, AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

WHEREAS, the City of Pueblo has received a Grant Agreement from the Federal Aviation Administration (FAA) for costs related to snow removal equipment acquisition for the Pueblo Memorial Airport; and,

WHEREAS, the funds from this grant need to be budgeted and appropriated into Snow Removal Equipment (SRE) Project No. AP2201; and,

WHEREAS, the proposal of Wausau Equipment Company of Fond du Lac, Wisconsin was the lowest of those bids determined to be responsive, and the Committee of Awards recommends to the City Council that it authorize Project No. 22-034 to be performed; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The Federal Aviation Administration Grant Agreement No. 3-08-0046-046-2022 ("Grant Agreement"), a copy of which is attached hereto and made a part hereof by reference, by and between the City of Pueblo, a Municipal Corporation, and the United States of America through the Federal Aviation Administration ("FAA"), making available \$336,672.00 in federal funds for costs related to snow removal equipment acquisition for the Pueblo Memorial Airport, after having been approved as to form by the City Attorney, is hereby accepted and approved.

SECTION 2.

The Mayor is hereby authorized to execute the Grant Agreement in the name and on behalf of the City of Pueblo, where the Mayor may execute the Grant Agreement by electronic signature and such electronic signature shall be attributable to the Mayor and the City of Pueblo.

SECTION 3.

Funds in the amount of \$336,672.00 shall be accepted pursuant to the Grant Agreement and budgeted and appropriated to the Snow Removal Equipment (SRE) Project No. AP2201.

SECTION 4.

Matching funds in the amount of \$8,861.00 shall be transferred from the Passenger Facility Charges Account to Project No. AP2201 - Snow Removal Equipment (SRE).

SECTION 5.

City Council authorizes the purchase of snow removal equipment from Wausau Equipment Company in the amount of \$331,037.00, and the Purchasing Agent may execute any required documents for said purchase.

SECTION 6.

Pursuant to the Grant Agreement, the FAA may make unilateral amendments to the grant terms and its obligation thereunder, including the increasing or decreasing of its grant obligation. In accordance therewith, such amendments shall be effective without the need for an additional ordinance or other action by City Council. Should the FAA increase the maximum grant obligation, said funds shall be automatically budgeted and appropriated to Project No. AP2201 - Snow Removal Equipment (SRE) without the need for further action.

SECTION 7.

The officers and staff of the City are authorized to perform any and all acts consistent with this Ordinance and the Agreement to implement the policy and procedures described therein.

SECTION 8.

This Ordinance shall become effective on the date of final action by the Mayor and City Council.

**Action by City Council:**

Introduced and initial adoption of Ordinance by City Council on \_\_\_\_\_.

Final adoption of Ordinance by City Council on \_\_\_\_\_.

\_\_\_\_\_  
President of City Council

**Action by the Mayor:**

- Approved on \_\_\_\_\_.
- Disapproved on \_\_\_\_\_ based on the following objections:

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\_\_\_\_\_  
Mayor

**Action by City Council After Disapproval by the Mayor:**

- Council did not act to override the Mayor's veto.
- Ordinance re-adopted on a vote of \_\_\_\_\_, on \_\_\_\_\_
- Council action on \_\_\_\_\_ failed to override the Mayor's veto.

\_\_\_\_\_  
President of City Council

ATTEST

\_\_\_\_\_  
City Clerk