



**Background Paper for Proposed Ordinance**

**COUNCIL MEETING DATE:** April 11, 2022

**TO:** President Heather Graham and Members of City Council  
**CC:** Mayor Nicholas A. Gradisar  
**VIA:** Marisa Stoller, City Clerk  
**FROM:** Greg Pedroza, Director of Aviation  
**SUBJECT:** AN ORDINANCE ESTABLISHING PROJECT AP2203 – AIRPORT TERMINAL REMODEL DESIGN AND CONSTRUCTION, TRANSFERRING \$362,288.40 TO PROJECT AP2203 FROM THE AIRPORT FUND, AND AWARDING A DESIGN CONTRACT TO CSHQA, INC. FOR PROJECT NO. 21-090 RFP – PUEBLO MEMORIAL AIRPORT TERMINAL REMODEL

**SUMMARY:**

This Ordinance establishes Project AP2203, approves a transfer of funds from the Airport Fund, and awards a design contract to CSHQA, INC. for Project No. 21-090 RFP – Pueblo Memorial Airport Terminal Remodel.

**PREVIOUS COUNCIL ACTION:**

Not applicable to this Ordinance.

**BACKGROUND:**

The terminal at Pueblo Memorial Airport is in need of renovation and upgrades, to include an expansion of the holding room with restroom facilities beyond the TSA screening checkpoint. The recent allocation of Federal funds from the Bipartisan Infrastructure Legislation (BIL), has provided opportunities for airports to submit projects to be considered for funding. This design project will allow Pueblo Memorial Airport to have a shovel ready construction plan and better compete for those Federal funds.

**FINANCIAL IMPLICATIONS:**

Funds in the amount of \$362,288.40 are being transferred from the Airport Fund to Project AP2203 from payroll savings due to previously awarded ARPA and CARES Act grants.

**BOARD/COMMISSION RECOMMENDATION:**

Not applicable to this Ordinance.

**STAKEHOLDER PROCESS:**

Not applicable to this Ordinance.

**ALTERNATIVES:**

If this Ordinance is not approved, the City will not have a project ready to apply for Federal funds from the Bipartisan Infrastructure Legislation (BIL).

**RECOMMENDATION:**

Approve the Ordinance.

**Attachments:**

Proposed Ordinance

Design Contract

ORDINANCE NO. 10158

AN ORDINANCE ESTABLISHING PROJECT AP2203 – AIRPORT TERMINAL REMODEL DESIGN AND CONSTRUCTION, TRANSFERRING \$362,288.40 TO PROJECT AP2203 FROM THE AIRPORT FUND, AND AWARDING A DESIGN CONTRACT TO CSHQA, INC. FOR PROJECT NO. 21-090 RFP – PUEBLO MEMORIAL AIRPORT TERMINAL REMODEL

WHEREAS, competitive bids for Project No. 21-090 RFP – Pueblo Memorial Airport Terminal Remodel have been received and examined; and

WHEREAS, the proposal of CSHQA, INC., a California Corporation authorized to do business in the State of Colorado, was the lowest of those bids determined to be responsive, and the Committee of Awards recommends to the City Council that it authorize Project No. 21-090 to be performed; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

Project AP2203 is hereby established.

SECTION 2.

Funds in the amount of \$362,288.40 are hereby transferred from the Airport Fund to Project AP2203.

SECTION 3.

City Council authorizes Project No. 21-090 RFP – Pueblo Memorial Airport Terminal Remodel to be performed, and the contract for said project is hereby awarded to CSHQA, INC., in the amount of \$362,288.40. The Agreement for Professional Architectural Services between the City of Pueblo, a Municipal Corporation, and CSHQA, INC., a California Corporation authorized to do business in the State of Colorado, (“Agreement”) regarding remodel of the Pueblo Municipal Airport, a copy of which is attached hereto and made a part hereof by reference, after having been approved as to form by the City Attorney, is hereby approved.

SECTION 4.

The Purchasing Agent is hereby authorized to execute said contract on behalf of the City of Pueblo, a Municipal Corporation, and the City Clerk shall affix the seal of the City thereto and attest same.

SECTION 5.

Funds for Project No. 21-090 shall be paid from Project AP2203.

SECTION 6.

The officers and staff of the City are authorized to perform any and all acts consistent

with this Ordinance to implement the policies and procedures described herein.  
**SECTION 7.**

This Ordinance shall become effective on the date of final action by the Mayor and City Council.

**Action by City Council:**

Introduced and initial adoption of Ordinance by City Council on April 11, 2022.

Final adoption of Ordinance by City Council on April 25, 2022.

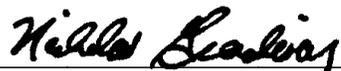
  
\_\_\_\_\_  
President of City Council

**Action by the Mayor:**

Approved on April 27, 2022.

Disapproved on \_\_\_\_\_ based on the following objections:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**Action by City Council After Disapproval by the Mayor:**

Council did not act to override the Mayor's veto.

Ordinance re-adopted on a vote of \_\_\_\_\_, on \_\_\_\_\_

Council action on \_\_\_\_\_ failed to override the Mayor's veto.

\_\_\_\_\_  
President of City Council

ATTEST

  
\_\_\_\_\_  
City Clerk