



Background Paper for Proposed Ordinance

COUNCIL MEETING DATE: July 11, 2022

TO: President Heather Graham and Members of City Council
CC: Mayor Nicholas A. Gradisar
VIA: Marisa Stoller, City Clerk
FROM: Haley Robinson, Director of Public Affairs
SUBJECT: AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A PAID INTERNSHIP SITE AGREEMENT BETWEEN THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM, ACTING BY AND THROUGH COLORADO STATE UNIVERSITY PUEBLO AND THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION

SUMMARY:

The attached Ordinance approves and authorizes the Mayor to sign a paid internship agreement with Colorado State University-Pueblo ("CSU-P").

PREVIOUS COUNCIL ACTION:

Not applicable to this Ordinance.

BACKGROUND:

The Multimedia Communication Intern position with the City of Pueblo in the Mayor's Office, under the supervision of the Director of Public Affairs, will be tasked wide range of assignments based upon the individual's educational experience. Duties and responsibilities may include, but are not limited to the following: Attend weekly meetings and other departmental-related meetings that facilitate learning. Research the current state of public access channels 17 and 19. Assist with social media management and content creation. Assist with the Implementation of social media assets for the City of Pueblo. Make recommendations for updating current communication (visual to include graphic design or video work) including public access channels, social media, flyers/announcements, and other modes of communication related to City of Pueblo. Help departmental staff with creative or design needs. Meet with other City of Pueblo departments such as Pueblo Fire, Pueblo Parks and Recreation, and Pueblo Police Department to assist with cohesive and consistent branding and communication methods or projects. Attend meetings with community partners to assist with communication and promotional needs related to input and responsibility of City of Pueblo.

FINANCIAL IMPLICATIONS:

The salary for the CSU-P intern is included in the 2022 fiscal year budget.

BOARD/COMMISSION RECOMMENDATION:

Not applicable to this Ordinance.

STAKEHOLDER PROCESS:

Not applicable to this Ordinance.

ALTERNATIVES:

If City Council does not approve this Ordinance, the CSU-P student will be denied the City internship.

RECOMMENDATION:

Approval of the Ordinance.

Attachments:

Proposed Ordinance

Proposed Internship Agreement

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A PAID INTERNSHIP SITE AGREEMENT BETWEEN THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM, ACTING BY AND THROUGH COLORADO STATE UNIVERSITY PUEBLO AND THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION

BE IT ORDAINED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The Paid Internship Site Agreement (“Agreement”) between the City of Pueblo, a Colorado municipal corporation and the Board of Governors of the Colorado State University System acting by and through Colorado State University Pueblo, dated May 26, 2022, a copy of which is attached hereto, having been approved as to form by the City Attorney, is hereby approved. The Mayor is authorized to execute and deliver said Agreement in the name of the City and the City Clerk is authorized to affix the seal of the City thereto and attest same.

SECTION 2.

The officers and staff of the City are authorized to perform any and all acts consistent with this Ordinance and the attached Agreement to implement the policies and procedures described therein.

SECTION 3.

This Ordinance shall become effective immediately upon final action by the Mayor and City Council *nunc pro tunc* May 26, 2022.

Action by City Council:

Introduced and initial adoption of Ordinance by City Council on _____.

Final adoption of Ordinance by City Council on _____.

President of City Council

Action by the Mayor:

- Approved on _____.
- Disapproved on _____ based on the following objections:

Mayor

Action by City Council After Disapproval by the Mayor:

- Council did not act to override the Mayor's veto.
- Ordinance re-adopted on a vote of _____, on _____
- Council action on _____ failed to override the Mayor's veto.

President of City Council

ATTEST

City Clerk