



**Background Paper for Proposed
Resolution**

COUNCIL MEETING DATE: June 27, 2022

TO: President Heather Graham and Members of City Council

CC: Nicholas A. Gradisar, Mayor

VIA: Marisa Stoller, City Clerk

FROM: Andrew E. Hayes, P.E., Director of Public Works

SUBJECT: A RESOLUTION APPROVING AGREEMENTS FOR PROFESSIONAL MECHANICAL, ELECTRICAL, AND PLUMBING (MEP) ENGINEERING SERVICE PROJECTS BETWEEN PUEBLO, A MUNICIPAL CORPORATION, AND BCER ENGINEERING, INC., PLANT ENGINEERING CONSULTANTS, AND BRIDGERS AND PAXTON, FOR PROJECT NO. 22-013 MEP ENGINEERING CONSULTING SERVICES FOR CITY FACILITIES AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

SUMMARY:

Attached is a Resolution approving agreements for professional Mechanical, Electrical, and Plumbing (MEP) engineering service contracts for Project No. 22-013 MEP Engineering Consulting Services for City Facilities. This Resolution establishes an approved list of qualified licensed MEP consultants to perform engineering services for three years, and during renewal of the agreement for two successive one-year periods after the initial term.

PREVIOUS COUNCIL ACTION:

None.

BACKGROUND:

The City has requested proposals from qualified engineering firms to assist the City with on-call services for Mechanical, Electrical, and Plumbing (MEP) Engineering services. The City intends to issue contracts on an as-needed basis for maintenance and capital improvement projects to include preliminary investigation, permitting, design, bidding, construction management, inspection, and certification. The work for each project under this Agreement will vary in scope and complexity. Proposer (this term used interchangeably with "Consultant") is encouraged to demonstrate diversity of skills and abilities as they relate to MEP Engineering. Services shall include all personnel, supervision, management, labor, tools, equipment, material, and travel, necessary to perform these services, with reimbursable expenses to be agreed upon prior to initiation of project.

A total of four proposals were received and three firms were selected based on their initial submittals and fee schedules to receive future Request for Proposals to perform MEP engineering consulting services for city facilities. This Resolution authorizes contracts under 22-

013 MEP Engineering Consulting Services for City Facilities and will provide both competitive bid cost controls and rapid response capability by creating a list of qualified MEP engineering consultants.

No minimum amount of work is guaranteed under these agreements. For each on-call service request, the City will develop a complete scope of work and require the consultants to provide a not-to-exceed amount (limit) based on their hourly fee rate, and a delivery schedule for services of each specific project assigned under this Agreement. The most advantageous proposal to the City, and in the best interest of the City, shall be determined based on the evaluation criteria set forth in the Request for Proposals.

Request for services shall be initiated and documented by a written work order agreement ("Work Order" with sample attached as Schedule 3). The Work Order shall set forth the work to be performed, the time for completion and the compensation, including maximum compensation, for performance of such work.

FINANCIAL IMPLICATIONS:

Funding for this Project will come from the associated project account.

BOARD/COMMISSION RECOMMENDATION:

None.

STAKEHOLDER PROCESS:

None.

ALTERNATIVES:

Denial of this Resolution will result in the City being unable to proceed with the agreement.

RECOMMENDATION:

Approval of the Resolution.

Attachments:

Agreements for MEP Engineering Consulting Services (with Schedule 1 – Scope of Services, Schedule 2 – Fee Schedules and Schedule 3 – sample Work Order)

RESOLUTION NO. 14923

A RESOLUTION APPROVING AGREEMENTS FOR PROFESSIONAL MECHANICAL, ELECTRICAL, AND PLUMBING (MEP) ENGINEERING SERVICE PROJECTS BETWEEN PUEBLO, A MUNICIPAL CORPORATION, AND BCER ENGINEERING, INC., PLANT ENGINEERING CONSULTANTS, AND BRIDGERS AND PAXTON, FOR PROJECT NO. 22-013 MEP ENGINEERING CONSULTING SERVICES FOR CITY FACILITIES AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

BE IT RESOLVED BY THE CITY COUNCIL OF PUEBLO, that:

SECTION 1.

The Agreements for Professional Engineering Services (“Agreements”) between Pueblo, a Municipal Corporation and BCER Engineering, Inc., Plant Engineering Consultants, and Bridgers and Paxton, copies of which are attached hereto, having been approved as to form by the City Attorney, are hereby approved.

SECTION 2.

The Purchasing Agent is hereby authorized to execute said agreements on behalf of the City of Pueblo, A Municipal Corporation, and the City Clerk shall affix the seal of the City thereto and attest the same.

SECTION 3.

The officers and staff of the City of Pueblo are authorized to perform any and all acts consistent with the intent of this Resolution and the contract to effectuate the transactions described therein. Work Orders under these agreements shall only be approved upon written approvals of the Director of Purchasing and the Director of Finance that a balance of appropriation exists for the Work Order and funds are available. The Director of Purchasing is authorized to approve a Work Order which is determined to be most advantageous to the City and in the best interest of the City based upon the submitted hourly fee rates and delivery time for MEP engineering consulting services of each specific project which may be assigned under the Agreements.

SECTION 4.

This Resolution shall become effective immediately upon passage and approval.

INTRODUCED: June 27, 2022

BY: Vicente Martinez Ortega
MEMBER OF CITY COUNCIL

APPROVED: 
PRESIDENT OF CITY COUNCIL

ATTESTED BY: 
CITY CLERK