

From: noreply@civicplus.com
To: [CityAdmin](#)
Subject: [External] Online Form Submittal: BOARDS & COMMISSIONS Application
Date: Tuesday, April 12, 2022 1:54:31 PM

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BOARDS & COMMISSIONS Application

BOARDS & COMMISSIONS Application for Appointment

(Section Break)

DATE	4/12/2022
BOARD OR COMMISSION	SouthPointe Special Improvement Maintenance District Advisory Committee
Do you own property in the SouthPointe Special Improvement Maintenance District?	Yes
What type of property do you own in the SouthPointe Special Improvement Maintenance District?	Residential
What is the address of the property you own in the SouthPointe Special Improvement Maintenance District?	3335 Bobcat Lane
Contact Information	
FIRST NAME	Weston
LAST NAME	Burrer
HOME ADDRESS	3335 Bobcat Lane
CITY	Pueblo
STATE	CO

ZIP	81005
OFFICE ADDRESS	215 W 10th Street, Rm 5
CITY	Pueblo
STATE	CO
ZIP	81003
DAYTIME PHONE	7192504257
E-MAIL ADDRESS	weston.burrer@gmail.com
ARE YOU CURRENTLY EMPLOYED WITH THE CITY OF PUEBLO?	NO
OCCUPATION (or if RETIRED, your previous occupation)	Architect

Questionnaire

Please complete the following general information.

1. Please list your areas of accomplishments that you feel could assist the mission of this Board or Commission.	I am a licensed Architect and have served on numerous City boards in the past, including Planning and Zoning Commission, Zoning Board of Appeals, and Historic Preservation Commission.
2. Why are you interested in being appointed to this Board or Commission?	I have lived in this area since last 2017.
3. What Goals would you like to see this Board or Commission accomplish?	Make sure the public areas are maintained well and that our special district fees are used appropriately.
4. List any other items that might be useful in consideration for your appointment to this Board or Commission.	<i>Field not completed.</i>

(Section Break)

Upload résumé,
references and/or other
pertinent information

[Resume 2022.docx](#)

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Weston Charles Burrer
3335 Bobcat Lane
Pueblo, CO 81005
(719) 250-4257
weston.burrer@gmail.com

Work Experience:

Pueblo County Government
Pueblo, Colorado
Staff Architect
September 2021 to Present

- Performs professional and administrative Architectural work consisting of designing, preparing, and managing complex maintenance, construction, and alteration projects; develops and prepares program requirements, schematics, preliminary and complete working drawings, specifications, and construction documents.
- Leads or directs architectural activities involving the design and plan preparation of complex projects prepared by consultants.
Prepares, or coordinates, the preparation of complex architectural design work utilizing Computer Aided Design and Drafting (CADD) Systems; develops program requirements, plan layouts, schematics, preliminary plans, complete working drawings, specifications, and cost estimates.
- Independently travels to conduct field investigations to obtain data, measurements, and information needed to draft or design details for assigned projects; consults with clients to determine functional and spatial requirements of assigned projects and prepares information regarding design, specifications, materials, color, equipment, estimated costs, and construction time.
- Provides information and/or gives instructions regarding unique features of projects, code requirements, or County architectural standards; reviews plans and specifications prepared by consultants to determine compliance with program requirements and County architectural standards.
- Maintains design control; inspects construction operations and materials, reviews shop drawings submitted by contractors to determine if program requirements and architectural standards have been met, reviews and coordinates the work of units within the division or department, and resolves project design conflicts, design review problems, and budget and work scheduling problems; ensures projects are completed on schedule and communicates resolution of conflicts and problems to departmental representatives and project managers.
- Attends conferences and meetings involving division heads, other County officials, contract architects, and/or contractors to resolve problems; represents the Public Works Director and elected officials at official meetings as needed or requested.
- Project management responsibilities including, but not limited to, project planning, cost management, time management, quality management, contract administration, and safety management.
- Develops Requests for Proposals (RFP's) and/or Requests for Quotes (RFQ's) for various construction and maintenance contracts in compliance with the County purchasing policy; interviews contractors, sits at bid openings, and reviews contract documents submitted from contracted design professionals for compliance with applicable codes, standards, and local, state, and federal guidelines.

- Acts as Pueblo County's Americans with Disabilities Act (ADA) Compliance Officer; ensures physical barrier removal and access to programs and services, resolves difficult and sensitive citizen inquiries and complaints, receives and effectively processes public grievances, keeps the
- ADA Coordinator and Assistant County Attorney apprised of the appropriate remedies to physical barriers, and provides staff training in regard to physical delivery of programs and services.
- Obtains building permits for maintenance, construction, and renovation projects on behalf of the County; works with Regional Building to obtain permits and ensure proper inspections are conducted.

Weston C. Burrer, Architect
 Pueblo, Colorado
 Principal Architect
 January 2016 to Present

- Research, plan, design and administer building projects, applying knowledge of design, construction procedures, zoning, building codes (IBC/IRC, ADA), applicable federal, state and local laws, building materials and development opportunities.
- Consult with clients to determine functional and spatial requirements of new structure or renovation, and negotiated the terms of contracts.
- Write, design and produce Historic Structure Assessments, State and Federal Historic Tax Credit Applications, Preservation Plans, and required paperwork for Low Income Housing Tax Credit compliance through the Colorado Housing and Finance Authority.
- Prepare information regarding design, specifications, materials, color, equipment, estimated costs (including takeoffs of complex shapes for area calculation) and construction time.
- Prepared various grant applications for funding of non-profit agency projects.
- Represented clients in obtaining bids from general contractors and awarding construction contracts.
- Conduct periodic on-site inspections of work during construction to monitor compliance with plans and specifications.
- Direct activities of workers engaged in preparing drawings and specification documents.
- Possess the ability to interpret maps, site plans, legal descriptions, setbacks, utilities and elevation information.
- Possess the familiarity of the Southern Colorado region, including Colorado Springs, Pueblo, Canon City and Trinidad.
- Possess the ability to resolve conflicts, both inside and outside the office.

Pueblo County Government
 Pueblo, Colorado
 Project Manager, Facilities Department
 October 2012 to August 2021

- Manage complex, politically initiated and confidential special projects for various County elected officials
- Experienced in working closely with local, state and federal partners, offices and agencies
- Experienced in making detailed public presentations to various elected officials, boards and commissions; experienced in preparing staff reports and correspondence
- Represents the Facilities Director and elected officials at official meetings when requested

- Broad spectrum of responsibilities; covering all aspects of project management such as project planning, cost management, time management, quality management, contract administration and safety management.
- Reviewing and approving all utility bills, analysis of usage, implementation of strategies to reduce usage; represent Facilities Department on the Pueblo County Sustainability Plan Core Committee; currently implementing County-wide recycling program
- Determine and develop facility specific strategies, processes, operations and team coordination to execute projects related to controlled maintenance, repair, renovation and new construction of 32 buildings
- Develop several Requests for Proposals (RFP's) or Requests for Quotes (RFQ's) for various construction and maintenance contracts; interview contractors and sit at bid openings
- Review contract documents submitted from contracted design professionals for compliance with applicable codes and standards and review for compliance with County purchasing policy prior to release for bids or RFQ's
- Develop and track project budgets and schedules; attend weekly meetings of the contractor and design team, coordinate facilities resources and staff to supplement building turn-overs.
- Provide direction on resolution of contract disputes and non-performance
- Assist in the development of annual maintenance project lists for budget appropriation and once budget has been approved, follow through with management of the project list.
- As the County's point-of-contact, direct consultants and contractors, authorize change orders, can stop work or make field changes, evaluate changes to the scope of work, and coordinate the work to remain on time and in budget.
- Determine if facility recommendations are valid and include such recommendations in the next annual appropriation request.
- Complete project close-out, including advertising and release of retainage and receipt of lien waivers.
- Oversaw the construction of the new Pueblo County Sheriff's Office – Emergency Services Center, a \$9M, 25,000 square foot facility designed for all aspects of emergency response. (Dec 2012 to April 2014) All funding was through FEMA and the Chemical Stockpile Emergency Preparedness Program, and as such was required to follow Davis-Bacon and Related Act wage rates, interviews and certified payroll. Was the owner's representative, working with governmental agencies, FEMA, the architectural team and the general contractor. After completion of construction, transitioned the building and grounds to the Facilities Department staff for cleaning and maintenance and subsequently accepted the responsibility as the facilities' support supervisor, or building engineer, to ensure smooth building operation as a critical 24/7/365 component of the region's dispatch and emergency response capabilities.
- Oversaw the installation of 28 new penal shower units in the Pueblo County Detention Center, totaling \$429,000. Worked as the liaison between the Sheriff's office and the general contractor.
- Currently overseeing 16 projects, ranging from roof replacements to space planning buildings. Highly effective in organizing, planning and prioritizing the projects, and possess the ability to multi-task and remain flexible as projects can shift priority weekly
- Currently act as Pueblo County's American's with Disabilities Act Compliance Officer, ensuring physical barrier removal and access to programs and services. As the County ADA Point-of Contact, responsible for resolving difficult and sensitive citizen inquiries and complaints. Receives and processed public grievances effectively and keep the ADA Coordinator and Assistant County Attorney apprised of the appropriate remedies to physical barriers and provide staff training when delivery of programs and services are concerned.
- Coordinate surveys of County employees
- Proficient in the IBC 2015, ANSI A117.1, 2010 ADA Standards, and the NFPA 101 Life Safety Code.

- Report to the Senior Project Manager and the Facilities Director; although not over a subordinate staff, supervise and coordinate between 1-15 facilities and parks staff appropriate to each project.
- Work with a maintenance team of 26 and a parks team of 5 and possess excellent written and oral skills to coordinate the work of the team.
- As projects never go perfectly, possess the ability, when necessary, to use critical thinking, decision making and problem-solving skills to move past the issue.
- Prepare Requests for Proposals for annual maintenance contracts, design proposals from engineers and architects, materials suppliers and other vendors as necessary.

Hurtig, Gardner, Froelich Architects, Inc.
 Pueblo, Colorado
 Project Manager
 February 2006 to September 2012

- Instrumental in the design of major development projects which included building reuse, and partnerships with PEDCO, Pueblo Urban Renewal Authority and the Colorado Springs Regional Economic Development Corporation; i.e. Doss Aviation, Waterfront at the Riverwalk, Point of the Pines Gardens (Colorado Springs).
- Managed 2 projects concurrently with a total expenditure of over \$12 million in combined funding, with a portion of the funding from federal grants and tax incentives.
- Researched, planned, designed and administered building projects, applying knowledge of design, construction procedures, zoning, building codes (IBC/IRC, ADA), applicable federal, state and local laws, building materials and development opportunities.
- Consulted with clients to determine functional and spatial requirements of new structure or renovation, and negotiated the terms of contracts.
- Wrote, designed and produced Historic Structure Assessments, State and Federal Historic Tax Credit Applications, Preservation Plans, and required paperwork for Low Income Housing Tax Credit compliance through the Colorado Housing and Finance Authority.
- Prepared information regarding design, specifications, materials, color, equipment, estimated costs (including takeoffs of complex shapes for area calculation) and construction time.
- Prepared various grant applications for funding of non-profit agency projects.
- Represented clients in obtaining bids from general contractors and awarding construction contracts.
- Conducted periodic on-site inspection of work during construction to monitor compliance with plans and specifications. (20% of job time; approx. 1 year, 3 months of inspection experience since Feb. 2006)
- Directed activities of workers engaged in preparing drawings and specification documents.
- Possess the ability to interpret maps, site plans, legal descriptions, setbacks, utilities and elevation information.
- Possess the familiarity of the Southern Colorado region, including Colorado Springs, Pueblo, Canon City and Trinidad.
- Possess the ability to resolve conflicts, both inside and outside the office.

Education:

Master of Public Administration
Maxwell School of Citizenship and Public Affairs
Syracuse University
Syracuse, New York

Bachelor of Environmental Design, with emphasis in Architecture and Planning
University of Colorado
Boulder, Colorado

Licenses/Certifications:

Licensed Architect, State of Colorado, License No. ARC-404206
Certified Facility Manager (CFM®), International Facilities Management Association
Certified ADA Coordinator, University of Missouri

Leadership:

Regional Director, 2012 and 2013
American Institute of Architects, Colorado South Chapter Board of Directors
Chair, 2010, 2011 and 2012
Pueblo Historic Preservation Commission
Chair, 2011 and 2012
Pueblo Planning and Zoning Commission
Chair, 2011 and 2012
Pueblo Zoning Board of Appeals
President, Architecture and Planning Student Government (APSG)
College of Architecture and Planning, University of Colorado

Awards:

2022-2023 Founders' Fellow
American Society of Public Administration
Eagle Scout, Class of 1999
Troop 9, Rocky Mountain Council, Boy Scouts of America

Affiliations:

National Council of Architectural Registration Boards
American Institute of Architects
Colorado Preservation, Inc.
Historic Pueblo, Inc.
Pueblo County Historical Society
Old Historic Northside Organization (OHNO)

Publications:

"The WPA in Mineral Palace Park." Colorado Preservationist, Winter 2004-5, 18 (4):12.

Community:

American Institute of Architects, Colorado South Chapter
Regional Director, January 2012 to 2014
Pueblo County Historical Society
Board of Directors, May 2007 to May 2012 (2 3-year terms)
Pueblo Historic Preservation Commission
Commissioner, January 2009 to December 2012
Pueblo Planning and Zoning Commission
Commissioner, December 2009 to June 2014
Pueblo Zoning Board of Appeals
Board Member At-Large, July 2010 to June 2011
Liaison from Planning and Zoning Commission, July 2011 to August 2013
Pueblo 2020 Commission
Commissioner At-Large, January 2010 to September 2011
Pueblo South High School Alumni Foundation
Board of Directors, January 2009 to January 2011
Academic Affairs Committee (as President of APSG)
Committee of Student and Faculty Leaders
College of Architecture and Planning, University of Colorado, 2004-5
Budget Committee (as President of APSG)
Committee of Student and Faculty Leaders
College of Architecture and Planning, University of Colorado, 2004-5