

From: noreply@civicplus.com
To: [CityAdmin](#)
Subject: [External] Online Form Submittal: BOARDS & COMMISSIONS Application
Date: Friday, February 25, 2022 8:16:22 AM

External email. Please use caution.

BOARDS & COMMISSIONS Application

BOARDS & COMMISSIONS Application for Appointment

(Section Break)

DATE	2/25/2022
BOARD OR COMMISSION	Airport Advisory Committee

Contact Information

FIRST NAME	Jay
LAST NAME	RICE
HOME ADDRESS	3522 Raccoon Lane
CITY	Pueblo
STATE	CO
ZIP	81005

OFFICE ADDRESS	<i>Field not completed.</i>
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CITY	<i>Field not completed.</i>
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STATE	<i>Field not completed.</i>
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ZIP	<i>Field not completed.</i>
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DAYTIME PHONE	8705504930
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E-MAIL ADDRESS	lisajayrice@yahoo.com
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ARE YOU CURRENTLY EMPLOYED WITH	NO
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THE CITY OF
PUEBLO?

OCCUPATION (or if
RETIRED, your
previous occupation)

Operations Quality Control Inspector

Questionnaire
Please complete the following general information.

1. Please list your
areas of
accomplishments that
you feel could assist
the mission of this
Board or Commission.

BS in Agricultural Business from the University of Arkansas-
Monticello.

2. Why are you
interested in being
appointed to this Board
or Commission?

I would love to see the Airport in Pueblo grow. I use the airport
and believe that it needs more promotion and passengers to do
that.

3. What Goals would
you like to see this
Board or Commission
accomplish?

Making the airport a destination.

4. List any other items
that might be useful in
consideration for your
appointment to this
Board or Commission.

Field not completed.

(Section Break)

Upload résumé,
references and/or other
pertinent information

[JAY RICE Resume 2020 Chemsitry-1.doc](#)

Email not displaying correctly? [View it in your browser.](#)

Jay Lance Rice

3522 Raccoon Lane
Pueblo, CO 81005
C: (870) 550-4930
lisajayrice@yahoo.com

OBJECTIVE: To obtain a position that will allow me to utilize my knowledge and skills to the best of my ability and contribute to the success of the organization.

EDUCATION: University of Arkansas-Monticello, Bachelor of Science Degree, Agriculture Business, 1996

EXPERIENCE:

Apr 2018-
Present

Battelle Memorial Institute

Pueblo, CO

Research Scientist/Analytical QC Inspector

- Leads and conducts assigned technical tasks in support of Operations Quality Control (QC) objectives in support of the PCAPP Laboratory, which may include but is not limited to: providing customers with required Laboratory Operations capabilities; meeting or exceeding customer requirements for accuracy and precision; meeting or exceeding customer requirements in regarding turn-around time; maintain quality system adequacy, effectiveness, and implementation, etc.
- Reviews complex technical data by evaluating adherence to processes programmatic requirements and provide concurrence of suitability for reporting.
- Performs independent technical reviews and assessments of Laboratory Operations test data, laboratory operating procedures, technical specifications and instrument operating conditions and limits are maintained in accordance with governing plans and policies.
- Provides Laboratory Operations oversight. To include chemical agent extraction analysis of process control and hazardous waste samples, and other analytical analysis and functions.
- Writes Observation, Corrective Action and Condition Reports detailing laboratory deficiencies of data quality or procedural compliance to determine any implications to data quality and document corrective actions for distribution both internally and externally to the laboratory.
- Performs surveillances of Laboratory Operations personnel to verify procedural compliance and potential areas of improvement.
- Applies and maintains a quality information system(s) used to track and trend assessment findings, analyze data integrity, document non-conformance and deficiencies are assessed from internal reviews, and identify any potential opportunities for improvement in processes. Reports quality inconsistencies to Management.

Feb 2014-
Apr 2018

Battelle Memorial Institute

Pueblo, CO

Research Scientist/GC-MSD Operator

- Author Laboratory Operating Procedures and Methods.
- Method Development for GC/MSD.
- Operate, calibrate, troubleshoot and perform maintenance on Gas Chromatograph and Mass Selective Detector (GC-MSD) utilizing Chemstation and Mass Hunter.
- Operate, calibrate, troubleshoot and perform maintenance on Gas Chromatograph Flame Photometric Detector (GC-FPD) utilizing Open Lab.
- Operate, calibrate, troubleshoot and perform maintenance on High Performance Liquid Chromatograph (HPLC) utilizing Open Lab.
- Agilent 6890, 7890A, 7890B GC, Agilent 5973, 5975C, 5977A MSD, Agilent 1260 Infinity HPLC.
- Preventative and corrective maintenance for GC & MSD.

- Perform checks on fume hoods, refrigerator alarms, safety and first aid stations, decontamination stations, analytical balances, and gas cylinders for safety and pressure.
- Perform aqueous and solid extractions.
- Markes Ultra and Unity Thermal Desorption
- Titrations for Percent Sodium Hydroxide and Percent Hydrochloric Acid
- pH
- Perform Physical Test Methods (TSS, TDS, VSS methods, Specific Gravity and Free Liquid)

Jan. 2013-
Feb 2014

Demil Tech III

- Develop and perform initial startup, commissioning, and system function tests of highly specialized agent monitoring networks (Miniature Continuous Air Monitoring System [MINICAMS] and Depot Area Air Monitoring System [DAAMS]).
- Develop instrument and method inspection criteria and performs routine operations and maintenance in support air monitoring branch requirements.
- Develop sampling plans or work orders to facilitate routine maintenance, corrective maintenance or waste sampling using specialized collection equipment.
- Develop and control agent and non-agent monitoring systems maintenance programs (e.g. Maximo) and plans for the PCAPP Laboratory.
- Develop and implement routine sample collection schedules to support process operations, where applicability, reasonableness and accuracy require critical thinking skills.
- Provide technical input, recommendations, equipment justifications and schedule parameters to PCAPP management regarding work flow management and staff resources to support air monitoring objectives.
- Develop and implement new procedures or modifications for MINICAMS, DAAMS and sampling operations to improve sampling efficiency and sample turnaround without negatively impacting client expectations.
- Train and mentor junior staff members to complete project objectives pertaining to air monitoring and control system processes.
- Subject matter expert and evaluator by assigning and reviewing work of less experienced staff members; effectively prioritizes work assignments and schedules, and adapts plans to meet daily challenges.
- Demonstrate knowledge of theory behind monitoring and sample collection system by creatively troubleshooting and correctly interpreting results with minimal supervision to resolve undocumented technical challenges.
- Perform complex analysis to check accuracy, applicability, and reasonableness of project work to meet project technical requirements and laboratory data quality objectives.
- Perform self-aid or buddy-aid as required.

Oct. 2001-
Apr. 2012

Southwest Research Institute Certified Analytical Laboratory Technician

Pine Bluff, AR

- Receive and analyze samples from Air Monitoring
- Coordinate distribution of samples to the Air Monitoring Department for daily sampling
- Initiate chain of custody paperwork for sample analysis
- Certify and clean solid sorbent sampling tubes for use in the field using high temperatures
- Prepare reagents for use in wet chemistry and extractions.
- Prepare quality control samples for GC analysis
- Operate, calibrate, troubleshoot and perform maintenance on Gas Chromatograph (GC-FPD) and Mass Selective Detector (GC-MSD) utilizing Chemstation.
- Analyze field and quality control samples on GC-FPD and GC-MSD.
- Analyze process samples for pH, specific gravity, density, viscosity, corrosivity, free liquids, reactivity, organics, free chlorine, percent caustic, and other constituents as needed.
- Compile data packages for warehouse storage.
- Obtain equipment and supplies from warehouse and transport them for use in the laboratory.
- Perform checks on fume hoods, refrigerator alarms, safety and first aid stations, decontamination stations, analytical balances, and gas cylinders for safety and pressure.
- Clean glassware and work station.
- Perform aqueous and solid extractions on samples brought in from the field to make sure they are agent

free.

- Generate, compile and review data produced daily.

Certified Continuous Emissions Monitoring System (CEMS) Technician

- Ran daily validations on analyzers (Manual & Automatic) and visually verify validation's gases
- Ran Cylinder Gas Audit (CGA) Ran Response Time Test
- Calibrated analyzers when needed
- Responded to alarms and malfunctions for the following analyzers:
 - Thermo Environmental SO₂ Analyzer
 - Thermo Environmental NO-NO₂-NO_x Analyzer
 - Servomex O₂ Analyzer
 - Siemens CO-CO₂ Analyzer
 - Rosemont In-situ O₂ Analyzer

Certified Process Analysis Monitoring Systems Technician (PAMS)

- Ran daily validations on analyzers (Manual & Automatic) and visually verify validation's gases
- Ran Absolute Calibration Audit (ACA)
- Ran Response Time Test Calibrated analyzers when needed
- Responded to alarms and malfunctions for the following analyzers:
 - Teledyne O₂ Analyzer
 - Teledyne CO & CO₂ Analyzer
 - Thermo Environmental CO Analyzer
 - Yokogawa In-situ Analyzer

Certified Air Monitoring Technician

- Certified Automatic Continuous Air Monitoring System (ACAMS) Technician
 - Conducted daily challenges on ACAMS
 - Calibrated, maintained and changed out ACAMS when needed
 - Troubleshoot problems that arose with ACAMS
 - Responded to malfunctions and alarms for ACAMS
- Certified Life Support System (LSS) Air Technician
 - Tested LSS Air for Oil & Particulates using air filter
 - Checked LSS Air for CO, CO₂ & O₂ content using Drager tubes and air monitors
- Certified Depot Area Air Monitoring System (DAAMS) Technician
 - Set out and retrieved DAAMS tubes
 - Changed out DAAMS sequencers when needed

Apr.1998-
Apr. 2001

Tyson Foods, Inc. **Production Supervisor**

Pine Bluff, AR

- Supervised and provided performance reviews for 25-45 employees
- Processed chicken from raw state to final cooked product
- Oversaw the packaging of the final cooked chicken product
- Conducted monthly safety meetings
- Investigated any accidents that employees experienced
- Handled disciplinary actions up to and including terminations
- Tracked clock-in/out times weekly and followed up on and corrected any irregularities
- Responsible for all attendance, attendance reports, and disciplinary actions resulting from attendance issues
- Knowledge of HACCP procedures

TRAINING

Battelle Memorial Institute
Agilent Technologies-GC/MSD ChemStation & Instrument Operations
Markes Ultra and Unity Training

CERTIFICATIONS: **Southwest Research Institute**
Laboratory Analytical Training-1 (General Laboratory Procedures)
Laboratory Analytical Training-2 (Gas Chromatograph)
Laboratory Analytical Training-4 (GC/MS)
SORT-O, SORT-A & HAZWOPER
Toxic Area Protection (TAP) Certification
Laboratory Essentials Training
Laboratory Monitoring Training-1(Sampling and DAAMS), Training-2 (ACAMS), and Training-3(CEMS)
Scaffolding User Training
Site Laboratory Essentials, Quality Control, Monitoring, and Non-Surety Chemical Materials Training
Plant Systems Designs Training
Lock-out/Tag-out energy dissipation program Training
Certified in First Aid, CPR, and Artificial External Defibrillator
Compressed Gas/ Regulator Safety Training
Deactivation, Metal Parts, and Liquid Incinerator Furnace Training

Tyson Foods, Inc.
First Line Leadership for Supervisors Training
Leadership Applications Workshop

SKILLS: Proficient with Microsoft Outlook, Word, and Internet Explorer
Experienced with Windows
Familiar with Microsoft Excel

ACHIEVEMENTS: Environmental Leadership Committee Member
Contributed to efforts resulting in the receipt of 10-year Safety Award (No lost time accidents)
Contributed to efforts resulting in receipt of Triad Award

References available upon request